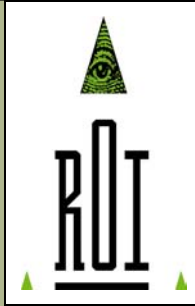


COMPLETE REAL ESTATE LIFECYCLE SERVICES



DEVELOPMENT SERVICES

- Investment Property/Land
- Land Search/Development
- Due Diligence
- Appraisals

LISTING AGENT SERVICES

- Seller/Landlord Representation
- Buyer/Tenant Representation
- Situation Analysis
- Due Diligence
- Closing Procedures

TENANT REPRESENTATION SERVICES

- Site Search and Selection
- Market Data Analysis
- Space Analysis Plan
- Purchase/Lease Negotiations

ASSET MANAGEMENT PROGRAM

- Owner Objectives
- Strategic Planning
- Capital Management
- Annual Business Planning
- Owner System Reporting

PROPERTY MANAGEMENT

- Monthly Reporting
 - Current vs Budget
 - Expense Reconciliation
 - Maintenance Log
- Budgeting
 - Capital Improvements
 - Capital Expenditures